MASTER OF SOCIAL WORK (M.S.W)

(Regular)
Course Structure and Syllabus Regulations
I, II, III & IV Semesters

Syllabus under
CHOICE BASED CREDIT SYSTEM PATTERN (CBCS)

DEPARTMENT OF SOCIAL WORK

FACULTY OF SOCIAL SCIENCES

TELANGANA UNIVERSITY

SOUTH CAMPUS, BTS, BHIKNOOR, KAMAREDDY – 503102

SEMESTER – I

Core / Elective	Code No.	Paper No.	Title of The Paper	Scheme of Instruction (Hours per week)	Credits	IA	Uni./ Exam	Total
Core Paper	SW-101	I	Social Work Profession, Philosophy and Ideology	5	5	30	70	100
	SW-102	II	Social Case Work	5	5	30	70	100
	SW-103	III	Community Organization and Social Action	5	5	30	70	100
Elective Papers	SW-104(A)	IV(A)	Dynamics of Human Behavior	4	4	30	70	100
	SW-104 (B)	IV(B)	Social Policy and Planning	4				
Core Paper	SWP 105	V	**Social Work Practicals – I** i. Field Work (Observational Visits) ii. Rural Camp	8	8	50	50	100
TOTAL				31	27			

SEMESTER – II

Core/ Elective	Code No.	Paper No.	Title of The Paper	Scheme of Instruction (Hours per week)	Credits	IA	Uni./ Exam	Total
Core Paper	SW-201	I	Social Group Work	5	5	30	70	100
	SW-202	II	Social Work Research and Statistics	5	5	30	70	100
	SW-203	III	Individual and Society	5	5	30	70	100
Elective Papers	SW-204(A)	IV(A)	NGO Management	4	4	30	70	100
	SW-204 (B)	IV(B)	Ecology and Environmental Social Work	4				
Core Paper	SWP-205	V	**Social Work Practicals – II** i. Concurrent Fieldwork ii. Mini Research	8	8	50	50	100
TOTAL				31	27			

SEMESTER – III

CORE/ELECTIVE	Code. No	Paper No.	Title of the Paper	Ins. Hrs./ Week	Credits	Max Marks		
						IA	Uni. Exam	Total
Compulsory and Core	SW – 301	I	Counseling Theory and Practice	5	5	30	70	100
	SW – 302	II	Social Problems and Social Work Intervention	5	5	30	70	100
Elective: I								
Any One Paper from the Elective – I	SW – 303(A)	III (a)	Rural and Tribal Community Development	4	4	30	70	100
	SW – 303 (B)	III (b)	Women Empowerment and Development	4		30	70	100
	SW – 303 (C)	III (c)	Psychiatric Social Work	4		30	70	100
	SW – 303(D)	III (d)	Human Resource Management	4		30	70	100
Elective: II								
Any One Paper from the Elective –II	SW – 304(A)	IV (a)	Urban Community Development	4	4	30	70	100
	SW – 304(B)	IV (b)	Social Work with Families and Children	4		30	70	100
	SW – 304(C)	IV (c)	Medical Social Work	4		30	70	100
	SW – 304(D)	IV (d)	Organizational Behaviour and Employee Development	4		30	70	100
Compulsory and Core	SWP – 305	V	**Social Work Practicals – III** (Concurrent Field Work)	8	8	50	50	100
			* Dissertation Part –I					
Total				52	26			

* Dissertation marks will be awarded in IVth semester that will be converting into Grades.

* Title should be excludes in the Memos in the IIIrd semester which is conditions by department.

SEMESTER – IV

CORE/ ELECTIVE	Code. No.	Paper No.	Title of The Paper	Ins. Hrs./ Week	Credits	Max Marks		
						IA	Uni. Exam	Total
Compulsory and Core	SW – 401	I	Social Welfare Administration	5	5	30	70	100
	SW – 402	II	Corporate Social Responsibility	5	5	30	70	100
Elective: I								
Any One Paper from the Elective – I	SW – 403(A)	III (a)	Social Entrepreneurship and Livelihood Promotion	4	4	30	70	100
	SW – 403(B)	III (b)	Family Life Education and Population Studies	4		30	70	100
	SW – 403(C)	III (c)	Community Health	4		30	70	100
	SW – 403(D)	III (d)	Industrial Relations and Personnel Management	4		30	70	100
Elective: II								
Any One Paper from the Elective –II	SW – 404(A)	IV (a)	Community Based Disaster Resilience	4	4	30	70	100
	SW – 404(B)	IV (b)	Gender and Development	4		30	70	100
	SW – 404(C)	IV (c)	Social Work and Interventions for Differently Abled	4		30	70	100
	SW – 504(D)	IV (d)	Labour Legislation and Labour Welfare	4		30	70	100
Compulsory and Core	SWP – 405	V	**Social Work Practicals – IV** (Concurrent Field work and Study Tour)	8	8	50	50	100
	SWI – 406	VI	Social Work Internship (Block Placement – 45 Days)	2	2	50	50	100
	SWP – 307	VII	* Dissertation Part – II	2	2	50	50	100
Total				**54**	**30**			

* Dissertation marks will be converting into Grades as per UGC guidelines.

SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
I	**I** **CORE**	**SW – 101**	**Social work Profession, Philosophy and Ideology**	**5**

OBJECTIVES

☞ To understand the concept, definition, objectives, functions, theoretical foundations and methods of social work.

☞ To imbibe the principles, values and ethics of professional social work; recognise the need and importance of social work education and field work practicum.

☞ To gain knowledge on the history and evolution of social work profession, both in India and the west and as well as develop skills to understand contemporary reality in its historical context.

☞ Develop insights into the origin and development of ideologies, approaches to social change and Understand rationale, goals, ideals and ethics for social change.

COURSE CONTENT

UNIT – I

Social Work: Concept, Definition, objectives, Nature and scope. Historical development of Social Work in India and other part of world; Concepts: Social Service, Social welfare, Social Security, Social Defense, Social Justice and Social Development.

UNIT – II

Emergence and development of professional social work: Basic principles, values, code of ethics, Knowledge, skills and functions of professional social work. Task centered approach and Gandhian theory and ideology: Contribution of social work profession, social welfare and social action.

UNIT – III

Social Work Education India – Evolution, Nature and content of social work education – Fieldwork – Nature and objectives – Importance of field work supervision, Problems of professionalization in India. Social service tradition in Indian culture: Approach to person in need and ideology. Indian Voluntary organizations and Voluntary action.

UNIT – IV

Social reform movement: Contribution of major social reformers of the 19th and 20th century and their contribution to social welfare, relevance, applicability contribution of the reforms to development of social work profession and reformers of medieval India, Bhakti and Sufi movement, a broad over view.

UNIT – V

Introduction to methods of social work and levels of practice – Micro, mezzo and macro levels – Fields of social work practice: family & child welfare, medical & psychiatric social work, correctional social work, urban, rural, and tribal community development, industrial social work, Youth Development, Disaster Management, Corporate Social Responsibility, Conflict and Peace, Working with Marginalized Groups. Inter relatedness of all these areas to have a holistic perspective.

REFERENCES

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29. Zastraw, H.C. (2003). The practice of social work, Canada: Thomson Learning Academic Centre.

SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
I	**II** **CORE**	**SW – 102**	**Social Case Work**	**5**

OBJECTIVES

☞ To be introduced to the method of working with individuals.

☞ To understand the various contexts and the dimensions of issues and problems that individuals face and critically analyze them.

☞ To be exposed to the approaches of social work practice with individuals.

☞ To acquire the skills and techniques of working with individuals.

☞ To comprehend the diversity of practice settings**.**

COURSE CONTENT

UNIT – I

Method of Social Work: Concept & Definition and objectives of working with individuals – Values, Principles and components of case work related to working with individuals. Process of social casework.

UNIT – II

Approaches, theories and models of helping individuals: Psychoanalytical, Psychosocial, Functional approach, Problem solving, Family, and Therapy. Critical analysis of these approaches and their use in the Indian context.

UNIT – III

Social Casework Communication Skills: Ways to enhance effective communication, relationships, transference, counter transference and interviewing.

UNIT – IV

Working with individuals in different settings: School/Education, Family and Children, Clinical settings, Correctional and Industrial settings – working with Elderly and Adolescents, Persons with Differently Abled, People Living with HIV/AIDS. Self as a case – worker – use of self in case work practice, JoHari window – dealing with stress and burnout. Understand role as a change agent, therapist, social advocate and the worker – client relationship.

UNIT – V

Application of tools, skills and techniques in social casework: listening, observation, Interview – home visits, collateral contacts, referrals. Techniques in practice – ventilation, emotional support, action oriented support, advocacy, environment modification, modeling, role-playing and confrontation – Case history taking, Record keeping – Face sheet, Narrative, Process and Summary recording. Study, Review and Analysis of causes related to social casework and presentation of cases.

REFERENCES

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
I	III CORE	SW – 103	Community Organization and Social Action	5

OBJECTIVES

☞ To gain knowledge about the primary and secondary method of social work practice with communities.
☞ Develop understanding regarding community organization and social action as methods of social work.
☞ Understand the critical elements of community organization and social action practice.
☞ To understand the techniques and approaches of social work practice with communities.
☞ Enhance the understanding of the roles of the agencies and community organizer.
☞ Enhance critical understanding of the models and strategies for community organization and social action.
☞ Develop perspective and skills for participatory processes in the community and civil society.

COURSE CONTENT

UNIT – I

Community: Meaning, Concept, Types and Characteristics. Community Organisation: Definition, Historical development in UK, USA and India; Models of community organization. Community Development: Concept, definition, objectives, historical trends; forms of community development – Tribal, Rural and Urban; extension – concept definition principles; leadership – concept, types, role of community leadership in community organization.

UNIT – II

Community Organisation: Principles, Process, Skills, Techniques approaches and strategies. Community Organisation as a method of social work; process of community organization – study and survey, analysis, assessment, discussion, organization, action, reflection, modification and continuation.

UNIT – III

Practice of Community Organization: Process and Steps; Role and Functions of community organizer in rural, urban and tribal community setting. Role of NGO's: Peoples' participation – concept, approaches, obstacles; Radical Community organization: Resource Mobilization; Micro – level planning.

UNIT – IV

Micro Planning – RRA , PLA, and PRA – Meaning – Characteristics – Features - Technique & Levels of Participation – Space Related Methods – Time Related Methods – Grassroots planning methodology – Tasks and Steps – Issues in Micro Level Planning – Social Audit and Community Development – Community Organisation as a Para – Political Process, Models of community power structure – Recording – Meaning, Uses, Principles and types.

UNIT – V

Social Action: concept, purpose, definition, objectives, principles, methods, strategies and tactics in social action; social action as a method of Social Work; Models of Social Action-Mobilization and grassroots Mobilization. Social action and Social reform; methods; Process of Social Action; Scope of social action in India; role of social workers in community organization and social action and community empowerment.

REFERENCES

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS

I	IV(A) Elective	SW – 104(A)	Dynamics of Human Behavior	4

OBJECTIVES

☞ To acquire a clear understanding of Human Behaviour.

☞ To develop knowledge and skills regarding the nature and conditions of learning.

☞ To learn the social and cultural dimensions of needs in regard to human behaviour.

☞ To gain knowledge of normal and abnormal behaviours so as to work with different personalities.

☞ To know the attitudes which are basis for the social and human behaviour.

COURSE CONTENT

UNIT – I

Introduction to psychology: Relevance of psychology to social work profession. Scope, method and fields of psychology. Understanding Human Behaviour: Nature and scope of psychology in relation to social work. Heredity and environment: Concepts, mechanisms – interplay of Heredity and environment in shaping human behaviour. Nature and principles of human growth and development: Determinants of development – Milestones of development – stages of development.

UNIT – II

Motivation: Definition, social and cultural dimensions of needs. Need hierarchy, Types of motives, theories of motivation. Learning: Nature, Principles, types, Styles and theories – classical conditioning, operant conditioning, and observational learning – application of learning principles in behaviour theory and in behaviour modification techniques.

UNIT – III

Personal Adjustment: The process of adjustment, frustration, anxiety, defense mechanisms. Perceptions: Organizing Tendencies, Perceptual Constancies and Factors affecting perception.

UNIT – IV

Attitudes: Nature formation and measurements of attitudes. Measurement of individual differences norms, reliability and validity. Different types of tests: Projective, Personality, Aptitude and Situational Tests: Multiple and Emotional Intelligence, Scaling Techniques. Personality: Concept, meaning, theories and development of personality, types and traits of personality – factors influencing personality development; – Neuroses, psychoses psychosomatic disorders, personality disorders. Psychological testing. Nature and types of tests – Use of psychological tests in Social Work.

REFERENCES

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
I	IV(B) Elective	SW – 104(B)	Social Policy and Planning	4

OBJECTIVES

☞ Acquire theoretical understanding about social policy and social development in the changing socio- economic context.

☞ Develop Understanding about the different sectoral policies and programmes relating to social development.

☞ Acquire knowledge about concepts relating to human development and macro social work practice approaches.

COURSE CONTENT

UNIT – I

Social Policy – Concept, need, constitution basis for social policy and social welfare policy; relationship between social policy and development, values underlying social policy, sources of social policy (DPSP, FR, and HR) issues of social policy, different models of social policy and their applicability into the Indian situation.

UNIT – II

New economic policy and changing concept of social development and welfare state – concepts of state, market and civil society – their inter – relationship – people's participation in development – concept of sustainable development. Social indicators of development – Human development index; concept of social work macro practice and methods.

UNIT – III

Social policy and social planning – social policy formulation, contribution of research, role of social worker, different sectoral policies and their implications; policies and measures concerning social welfare in general and of women, health, education, environment, Urban/Rural/Tribal Development, poverty alleviation programmes in particular and especially gender related issues. Evaluation of social policy in India, an over view of historical perspectives in development of social welfare services.

UNIT – IV

Concept of social and development planning in India. Constitutional Position of planning in India, planning in India, planning commission of India, composition, legal status of planning commission, functions, process coordination at national, state and district level. Implementation of social planning at various levels.

A broad review of five year plans with emphasis on the objectives of growth and social justice with special reference to weaker sections.

REFERENCES

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2. Ghosh, A. (1995) Development Paradigms: China and India since 1949, the Economic and Political Weekly (EPW) 30 (788) Feb. 18-25, 355-358.

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
III	I Core	SW – 301	Counseling – Theory and Practice	5

OBJECTIVES

☞ To sensitize students to the concept of counseling and discussion on counseling in retrospect and prospect.

☞ To know about the principles, theories, types, methods and techniques of counseling.

☞ To orient the students of social work towards different types of counselling in different setting and to acquire skills for practice of counseling in different settings.

☞ To study the relevant reviews and analysis of cases in different settings.

COURSE CONTENT

UNIT – I

Introduction and overview of counseling: Meaning and definition, Characteristics, Goals, Elements, principles, code of ethics, skills, tools and techniques, and areas of counseling. The terms: Guidance, counseling, psychotherapy, psychiatry. The counselor: qualities, skills, attitudes, values, ethical issues, burnout. Issues faced by beginning therapists. Obstacles in counseling. Models of counselling – Egan model, and Micro skill Model. Various phases in the models.

UNIT – II

Therapies/Theories/Approaches in Counseling: Reality therapy, Psycho analytical theory, Humanistic and existential theory, Client – centered theory, Rational Emotive Therapy, Gestalt theory, Behavior Theory, Cognitive Behavior Theory, Behaviour modification, Transactional analysis, Egan's approach, Eclectic approach, Marital and Family Therapy.

UNIT – III

Counselling Process: Interview and its significance in counselling – use of observation in counselling and understating of emotions in counselling. Types of Counselling – Individual, couple, family and group, telephonic counselling (help lines), crisis intervention, Group counseling: Meaning, definition and goals of group counseling, Types of groups, Group counseling skills, Group formation skills, Group counseling skills and Process of group counseling.

UNIT – IV

Practice of Counseling in Different Setting: Family – pre-marital and marital counseling. Industry: Personal problems, interpersonal problems, alcoholism, chronic absenteeism, accident proneness and retirement. Life situation: stress management and crisis management. De-addiction centers. Schools and colleges: learning disability, peer group interaction, career guidance.

UNIT – V

Counselling as a method in various situations in an individual life. (Adolescent, Alcoholism, Suicidal, Bereavement, Sex education, HIV/AIDS, Family Counselling, Marital counselling, counseling in CGC, geriatric counselling, SARS, etc.)., Study, review and analysis of cases and its presentation.

REFERENCE

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
III	II Core	SW – 302	**Social Problems and Social Work Intervention**	5

OBJECTIVES

☞ To develop knowledge about and analyze the origin, and causes of social problems.

☞ To understand the effects of social problems on individuals, groups and society.

☞ To acquire knowledge about social reforms, social policy and critically understand their role in controlling the social problems.

☞ To create awareness about the preventive and remedial services of Govt. and Non – Govt. organizations in dealing with social Problems.

COURSE CONTENT

UNIT – I

Social Problems: Concept, meaning, definition and characteristics of Social Problems, causes of social problems, Types of Social Problems in India. Social disorganization. Social deviance – the process of induction and labeling of deviance, deviant subcultures and their interaction with society. Approaches to the Study of Social Problems.

UNIT – II

Study and Analysis of specific social problems such as child labour and child abuse, child marriages, crime, juvenile delinquency and women related specific social problems such as dowry and domestic violence, female foeticide and infanticide. Geriatric related problems in India. Other social problems such as AIDS, Prostitution, Alcoholism, Drug Abuse and Drug Addiction. Agrarian Distress and Former Suicides. Problems of project affected, and project displaced families (PPAPDF). Tribal Unrest.

UNIT – III

Social Work Intervention: Purpose, Nature, Importance, Objectives, and Definitions of social work Interventions. Levels of Social Work Intervention, Types and Method of Social Work Interventions. Measurement of effectiveness of intervention and reporting on Intervention in social work.

UNIT – IV

Historical development of social reforms, formulation of social policies and Social legislation related to social problems in India.

UNIT – V

The preventive and remedial services available at the Government and NGOs level to deal with social problems. Role of social work in the prevention of social problems.

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
III	III (a) Elective – I	SW – 303 (A)	Rural and Tribal Community Development	4

OBJECTIVES

☞ To understand the concept of Rural Community and its features.

☞ To acquire knowledge about the rural development programmers and its impact.

☞ To understand the concept of tribal and development.

☞ To know the impact of modernizations and scope of social work interventions.

COURSE CONTENT

UNIT – I

Rural Community: Meaning, Concept, Nature, characteristics. Structure and pattern of an Indian villages. Panchayati Raj: Concept, Structure and Functions; Balwant Roy Mehta Committee, New Panchayati Raj System in Telangana State. Land reform measures and their effectiveness in rural development.

UNIT – II

Rural Development: Concept, Nature, and Historical perspectives of the rural development. Rural Development Programmes: MGNREGS: Concept, Objectives, and Functions. Swarnajayanti Gram Swarozgar Yojana (SGSY): Objectives, functions, Accelerated Rural Water Supply Programme (ARWSP), IRDP, Pradhan Mantri Gramodaya Yojana, PMGSY, NSAP, DIKSHA, NRHM, Indra Awas Yojana (IAY) and PURA. State and National level agencies supporting in Rural Development; Council for Advancement of People's Action and Rural Technology (CAPART), National Institute of Rural Development (NIRD), Telangana State Institute of Rural Development (TSIRD), National Bank for Agriculture and Rural Development (NABARD), Role of Rural Gramin Banks and Rural Co – operatives. Role of Mission Bhagiratha and Mission Kakatiya in Telangana. Role of professional social worker and NGOs in Rural Community Development.

UNIT – III

Tribal Community: Nature, Concept, Definition and Characteristics of Tribal communities, Classification and distribution of tribes in India and Telangana. Tribal Development: origin, history and approaches. Tribal Movements: concept and Ideology. Tribal development in pre and post – independence era and its importance in five – year plans and Constitutional provisions for tribes. Economic, Social, Political and Cultural, Problems of Tribal Life, Primitive Tribal Groups (PTG), Features of scheduled tribes in India. Scope of social work intervention in tribal welfare.

UNIT – IV

Impact of urbanization, industrialization & modernization and Socio – Economical & Cultural changes of indigenous tribal communities in India. Impacts of non – tribal penetration on inter – tribal relation, forest regulations. Relationship between tribals and government, police, contractors, forest department and other agencies. Vana Samrakshana Samathis (VSS): concept, rights and duties, Concept of Haritha Haram, Joint Forest Management and its transformation into Community Forest Management. Role of Professional Social Worker and NGO's in tribal community development.

REFERENCES

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
III	**III (b)** **Elective – I**	**SW – 303 (B)**	**Women Empowerment and Development**	**4**

OBJECTIVES

☞ To understand the concept of women empowerment and development.

☞ To acquire knowledge about the women empowerment and development programmes in India.

☞ To know the impact of various national and state level programmers on women empowerment and development.

☞ To know the women related legislation and problems in India.

COURSE CONTENT

UNIT – I

Women Empowerment: Meaning, Concept, Nature, Objectives & Target of Women Empowerment, Reality of women empowerment in the era of globalization. Determinants of women empowerment: Education, health, social life, economic status, communication skills, political life, cultural life, decision making, source and quality of information and mobility. Situation of Girl Child in India: Sex Determination, Feticide and Infanticide, Sex Ratio, Mortality, Malnutrition and Health, Education, Early Marriage. Main problem of Indian women, and social work intervention for solving the women's problem

UNIT – II

Women in India: Historical development of women in Indian society, Changing role and status of women in historical perspective: Ancient, Medieval, British and post – Independence. Efforts for women empowerment and Development: Before & after independence. Various theories of feminism: Liberal, Marxist, Radical and Socialist.

UNIT – III

Problem and issues of women empowerment: Socio cultural, gender bias, form and nature of women exploitation, Women empowerment through Panchayati Raj, history of women movement in India. Constitutional and other legal provisions for women empowerment: Legal rights of women, Convention on Elimination of All from Discrimination against Women (CEDAW), Equal Remuneration Act – 1976 (ERA), Medical Termination of Pregnancy Act (MTP Act – 1971), Maternity Benefit Act -1961, National Policy for women empowerment – 2001, Domestic Violence Act – 2005, Dowry Prohibition Act – 1961.

UNIT –IV

Social welfare programme: Swarn Jayanti Gram Swarojgar Yojna, Rastriya Mahila Kosh Yojna, Balika Samridhi Yojna, Kishori Shakti Yojna Margin Money Loan Yojna, Child Development Programme, Women Development Programme, DWACRA (Development of Women and Children in Rural Areas), Janani Suraksha Yojna. Feature & techniques of women empowerment programme, women empowerment through microfinance, Role of Information Communication Technology in women empowerment, Role of professional social worker and NGOs in women empowerment.

REFERENCE

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
III	**III (c)** Elective – I	**SW – 303 (C)**	**PSYCHIATRIC SOCIAL WORK**	**4**

OBJECTIVES

☞ To understand the concept of Psychiatric social work practices.

☞ To study Mental Health problems.

☞ To study Mental Illness.

☞ To know the importance of the psychiatric social work practices in various setting.

☞ To understand the various policies, programmes and related legislations in India.

COURSE CONTENT

UNIT – I

Psychiatric social work practice – cope, magnitude of mental health problems; analysis of mental health problems among vulnerable groups such as women, aged, and socio – economically disadvantages urban and rural population and disaster victims – scope of social work in mental health. Role of professional social worker in psychiatric setting.

UNIT – II

Present practice and equipment of psychiatric social work in various clinical setting. Mental health institutions, psychiatric settings in government hospitals, private psychiatric clinics, half way homes, day care Centre's, sheltered workshops, child guidance clinics, Dept. of teaching hospitals including, Dept. of preventive and social medicine in medical colleges. Psychological rehabilitation: concept, principles, process and programmers.

UNIT – III

Social Work treatment – Theory and Models, Psychoanalytical, Psycho – social, Transactional analysis, life model, and family centred treatment, tasks centred crisis intervention, behaviour modification, and cognitive therapy. Mental health policies and legislation in India; national mental health programmes. Designing and implementing programmes that health in communities.

UNIT – IV

Psychiatric Social Work in Special Settings Child Mental Health and Social Work Practice; Development and Psychological Perspectives in Child Mental Health; Social Work Practice in child guidance clinic; Prevention and treatment intervention in family, school, neighborhood and community settings. Social work practice in de – addiction and crisis intervention centers and with special groups such as rape victims etc., case study of models of mental health care in Telangana.

REFERENCES

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
III	III (d) Elective – I	SW – 303 (D)	HUMAN RESOURCE MANAGEMENT	4

OBJECTIVES

☞ To understand the concept of human resource management.

☞ To gain knowledge on social work orientation on corporate culture, particularly as it relates to social issues in the workplace.

☞ To acquire the skills of comprehending a multi-stakeholder perspective in viewing workplace issues.

COURSE CONTENT

UNIT – I

Meaning, Definition, Nature, Principles of Management – Henry Fayol, Principles of Scientific Management, F. W. Tyalor, Management vs. Administration, Human Resource approach, System approach – various sectors in the workplace. Human Resource Management: Concept, role and importance as part of general management – objectives and classification of functions – Challenging role of human resource manager.

UNIT – II

Concept of Personnel Management, Human Resource Management (HRM) – Strategic Human Resource Management (SHRM): meaning, definition and scope – difference between HRM and SHRM, Human Resource Planning: Concept and process of Human Resource planning – Recruitment and selection – Sources of manpower supply, employee outsourcing – Application Blank , interviewing techniques, different interviewing tools, Offer Letters, References – Induction and Placement; Job design, job analysis, Job descriptions, Job classification and Job evaluations.

UNIT – III

Employee Retention and Separation: Attrition and Retention – Concept, - Employee benefit plans. Disciplinary procedures – Domestic enquiry – Grievance Handling – Performance Management Systems; – Transfers and Promotions –Discharge, and Dismissal – Retirement: Exit Interview, Retirement Benefits – VRS.

UNIT – IV

Compensation Management: Concept of Wage and Salary – Wage Theories – Types of wages – wage differentials – wage regulators – Incentive Schemes. Human Resource Development: Functions of HRD Department – HRD instruments and their implementations. Competency Matrix. Need for Training – Training Need Analysis – Identifying training needs, Training Areas – Organizing Training programmes for employees at various levels: Workers, Staff, Officers, Middle Level Managers and Executives – Evaluation of Training Programs – Employee Counseling : Rationale, Training, Counseling, Mechanism – Concept of Management Development Program (MDP) .

REFERENCE

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
III	IV (a) Elective – II	SW – 304 (A)	URBAN COMMUNITY DEVELOPMENT	4

OBJECTIVES

☞ To understand the concept of Urban Community Development.

☞ To understand urban social systems and their problems and the change processes in these communities.

☞ To gain knowledge on the issues and their implications in urban communities.

☞ To acquire skills of interventions by the community workers.

COURSE CONTENT

UNIT – I

Urbanization: Concept – Characteristics – Urbanization and Economic Development- Urbanization and Industrialization – Urbanization and social problems – Over Urbanization _ Problems of over Urbanization – Theories of Urbanization – Concentric zone theory – Sector Theory – Multi – Nucleus theory. Types of urban centers – Town – Metropolitan city Satellite towns – Megacity – Parallel city. Urban Social problems: Environment protection – Air, Water, Soil, Noise Pollution – Legislation to protect environment – Crime – accidents – Prostitution. Slums: Definition – Causes – Characteristics – Theories of slum – Slums in Indian cities – Slum clearance board – Functions of slum clearance Board – Programs for slum dwellers. Urban Development Planning, Legislation and New Municipal Act – 2019 of Telangana.

UNIT – II

Urban traffic problems – Metro rail and MRTS projects – Road safety systems – Infra-structure development – Zoning – Master plans – Land use guidelines – Urban housing problems – Housing schemes – Funding for housing – Urban development Policy – Town planning – Rules of town planning – Layout plans – Urban renewal programs – Need for urban renewal – Ring road program – MRTS program – Market Place development program – Fly over for connectivity – Housing renewal – Limitations of Urban renewal. Urban Renewal in Indian cities.

UNIT – III

Urban community development – meaning – need – urban development and urban community development – origin of urban community development – Welfare extension policy of central social welfare board as pilot project – Delhi project – Baroda project – Jamsedpur project. Involvement of NGOs in urban community development – Need for NGOs in urban community development – N.G.Os working at Urban centers. Role of professional social worker and Voluntary Agencies in Urban Community Development.

UNIT – IV

History of local self – government – Municipal government composition – Structure – Functions – Personnel – Finance – Municipal government and state government – Problems in Municipal administration. 73rd and 74th amendments in the constitution – Provisions of the amendments – Structure, Functions and Programmes of Metropolitan development Authority. Limitations of metropolitan development authority. Geographic Information system – Meaning – Nature – Use of Geographic Information system – Application of Geographic Information system in Urban development and Administration – Limitations in using Geographic Information System – Recent Programs implemented by the government for urban community.

REFERENCE

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
III	IV (b) Elective – II	SW – 304 (B)	SOCIAL WORK WITH FAMILIES AND CHILDREN	4

OBJECTIVES

☞ To understand the family structures and family dynamics.

☞ To develop a theoretical understanding of families and children.

☞ To apply the skills of theory in practice with families and children & Strengthen knowledge and skills to work with families and children.

☞ Enhance understanding about advances in family institution & children.

COURSE CONTENT

UNIT – I

Family as a social Institution – Concept of Family, Types of Family, Functions of Family, Family Dynamics – Power, Myths, Role and Patriarchy in Family. Family Conflicts, Family Violence; Diversity of families: Nuclear family, Joint family, Extended family, Working Parents, Single parents, Younger parents and Foster families. Concept of Marriage – Review of changing situations in marriages and marital relationship; Family Life Cycle; Theories and related to family; Family Assessment (needs, issues, challenges): use of tools of family environment, family interaction etc. Life span approach in understanding family – characteristics, goals, needs, tasks and problems of each stage in the family life cycle (Evelyn Duwall and Eric Ericsson). Quality of Life and Family – concept of quality of life – Indicators of quality of life.

UNIT – II

Programmes for Family Empowerment and Protection of Human Rights, Efforts of government in strengthening families – Policy, Legislation and programmes. (Brief review), Micro-credit, component plan, Schemes for families, Public Distribution System, Health – Family Welfare Programme, Health Insurance. Theory and practice of Family Counselling, Marital Counselling, Pre – marital counseling and Child Guidance (CGC). Parent Child Relationship, Family Stress, Sibling Rivalry, Child Rearing Practices, Issues and Concerns of Children and Families in Rural and Urban Areas, Children in families experiencing domestic violence.

UNIT – III

Stages and Dimensions of Child development: Stages: Physical, Motor, Cognitive, Language and Social and Emotional Development. Child Welfare: Concept, demographic profile of the child in India: Constitutional safeguards for children in India, National policy for children, 1974 and current debates, Child Rights: History, UNCRC, Four cardinal rights of the child, National Charter for Children 2004, UN Charter on the rights of the child, advocacy of children's rights, laws relating to the child. SAARC Policy on the female child. Theories related to child development.

UNIT – IV

Social Work Interventions with Children: Children as Clients; Counselling Children, Art Therapy, Play Therapy, Behavioural Interventions, Cognitive Interventions, Social Interventions, Community Based Interventions. Institutional Intervention: Child Line, ICDS, ICPS, Child Welfare Committee, Juvenile Justice Board, Special Juvenile Police Units, State Commissions on the Protection of Child Rights, NGOs – CRY, Butterflies, Smile Foundation, HAQ, Asha for Education and INGO's – Plan, Save the Children, Action Aid, UNICEF, UNDP. Children in need of special care – neglected and abused children, Awareness and advocacy on Services for children: Statutory and Non-statutory services: Central Adoption Resource Agency Reproductive and Child Health Programme, Operation Blackboard; Supportive services: Nutrition Programme for Adolescent Girls (NPAG); Developmental services (for example, non-formal education); Remedial services (for example, residential care, child guidance clinic); Monitoring and Evaluation of children's Programmes, Skills in advocacy and campaigning for children.

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
III	IV (c) Elective – II	SW – 304 (C)	MEDICAL SOCIAL WORK	4

OBJECTIVES

☞ To develop the knowledge of Medical social work.

☞ To acquire knowledge and skill in the practice of medical Social work.

☞ To learn about the concepts related to health and illness.

☞ To understand the interplay of health and development that leads to inequalities.

☞ To acquire knowledge about various illnesses and understand its psychosocial impact.

☞ To learn skills of social work interventions and ability to work in hospital teams.

COURSE CONTENT

UNIT – I

Medical Social Work: Meaning, Definition, Nature and Scope – Historical background in India and Abroad – Understanding the patient as a person; Illness behavior and treatment – Impact of illness on the patient and family. General medical social work Hospital: Concept and types of hospitals – System of hospital – Goals, Structure and Functions – Organization and Management of Medical Social Work department in Hospitals. Public relations – Staff development – Training and Supervision in Medical Social Work – Limitations, difficulties and challenges faced by Medical Social Worker. Scope of medical social work.

UNIT – II

Health care models – medical health prevention and promotion model, integrative model and development model; holistic approach to health: alternative system of health – yoga naturopathy. Complementary and integrative medicine in a conventional setting.

UNIT – III

Organization and administration of medical social work present practice and equipment of medical social work in various facilitative settings. Skills and techniques used in medical social work practice. Health behavior: Psychosocial theories Behavior change communication (BCC) as a strategy for Health and Education; Principles, Objectives, Goals, Methods, Planning and Evaluation of BCC strategies. Community Based Rehabilitation (CBR); Meaning, Scope, Basic Principles and Strategies. Need of Health Education to attain positive health Advocacy in the field of Health.

UNIT – IV

The Psychosocial Problems. Major communicable disease – TB, STD, AIDS, Polio, Diarrhoeal diseases, Malaria, typhoid, leprosy, leptospirosis. Major non communicable diseases – cancer, diabetes, hypertension, and cardio disorders, neurological disorders, and asthma; physically challenged, Nutritional disorders, Occupational health problems, Women's health problems, Pediatric health problems, Geriatric health problems. International health agencies – World Health Organization (WHO), UNICEF, UNDP, FAO, ILO, World Bank. Non – governmental and other Agencies – Ford Foundation, CARE, International Red Cross, and Indian Red Cross.

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SEMESTER	PAPER NO. Core/Elective	COURSE CODE	COURSE TITLE	CREDITS
III	IV (d) ELECTIVE – II	SW – 304 (D)	Organizational Behaviour and Employee Development	4

OBJECTIVES

☞ To understand the concept of Organizational Behaviour and Employee Development.

☞ To understand organization Dynamics.

☞ To study the ways and means to Develop Employees.

☞ To know the current trend and practices of Organizational Behaviour and Employee Development in India.

COURSE CONTENT

UNIT – I

Organizational Behavior – Brief history, definition, concept, importance, approaches, focus and purpose, nature and scope, models, contributing disciplines, challenges. Stress and anxiety management, Frustration, Conflict. Tools and assessment of – Employee engagement; Job involvement; Job Satisfaction, measuring job satisfaction, Job Rotation, Job Clarification, Emotional Intelligence; Employee Morale, Job Monotony and Role Conflict. Transactional Analysis (TA) – Johari Window; Assertiveness Training.

UNIT – II

Motivation – Concept, Theories, process; measuring work motivation, Tools to measure the Work motivation; Learning theories; Personality – Theories, factors influencing personality; Perceptual process, factors influencing perception; Tools and assessment of individual behavior. Team – work and Team building, Leadership: meaning, styles, power structure types, and theories, Tools to measure the leadership effectiveness Leadership: Theories, Styles, and Decision – Making. Employee Participation and Organizational Commitment.

UNIT – III

Organizational Development: Definition, Concept, Nature, Scope, and History, OD Process. Theories and practice: OD and OB, OD Intervention techniques: Sensitivity Training, Quality Circles and Survey Feedback. OD Agent – role, functions, intervention; Implementation and Assessment of OD, conditions for success and failure of OD, issues in OD, the future of OD. Tools and assessment of organizational development. Group dynamics – Definition and Importance; Types of groups, group formation; group cohesiveness, decision making in groups, and Tools and assessment of group dynamics.

UNIT – IV

Current Trends in OB Practices: Just – in – time (JIT), 5S model, HR Connect, Six Sigma and Lean Six Sigma, TPM. TQM. SGA, Kaizen, ISO. SEI, IED, Suggestion Scheme and QWL.

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