



Telangana University

Dichpally, Nizamabad – 503 322 T. G.
A State University Established under the Act No.28. A.P.,
Recognized by UGC under 2(f) and 12(B) of UGC Act, 1956
(Accredited by NAAC with 'B' Grade)

Ph: 08461-222214
Fax: 08461-222212

Lr.No.993/Convocation/EB/2024

Date:13-11-2024

REVISED SECOND CONVOCATION NOTIFICATION

The 2nd Convocation of Telangana University to be held in the month of January – 2025 for the conferment of Degree on the successful completion of Bachelor Degree, Master Degree and Doctoral Degree Courses of candidates who have completed and passed their examination conducted by this University during the academic years: 2013-14 to 2022-23.

The Convocation fee amount Rs.1,000/- (Rupees One Thousand Only) has to be paid through B-Challan to the Account Number 31079102875, SBI, TG University Branch, Suddapally, IFSC CODE:SBIN0013804. (Mention B-Challan Number in the Application Form). The following is the schedule:

Sl. No.	Particulars	Date
1	Last date for submission of application form by the students to the Principals of the concerned colleges with a fee of Rs.1,000/-	25-11-2024
2	Last date for submission of application form by the students to the Principals of the concerned colleges with a late fee of Rs.200/-	30-11-2024
3	Last date for submission of convocation forms by the Principals of main campus/south campus/ affiliated colleges to the Controller of Examinations, TU.	05-12-2024

Note:

1. The exact date, time and venue of the convocation will be notified in due course, in Newspaper/University website: www.telanganauniversity.ac.in.
2. The convocation application can be downloaded from the University website www.telanganauniversity.ac.in.
3. Application form duly filled in along with copy of Aadhar card, Marks Memo, Provisional Certificate of examination passed together with two latest passport size photos should be submitted to the Principals of the College concerned.
4. The Principals of the respective colleges are requested to receive the filled in convocation application forms from the students and after verification including outstanding dues if any, submit to the Controller of Examinations, Telangana University.
5. The candidate who have already taken their Degree Certificates are not eligible to apply. If they do so, the fee paid will not be refunded.
6. Besides, the Candidate has to pay an **Alumni Fee Rs. 100/- (Rupees One Hundred Only) through B-Challan** to the Account Number 31079102875, SBI, TG University Branch, Suddapally, IFSC CODE: SBIN0013804. Which will be collected by the Principal of the concerned college separately dated not later than 25-11-2024. The Principal in turn will submit to the Controller of Examinations as per the schedule given. The Alumni Registration form is attached to the Convocation form itself.
7. Candidates who fail to submit application forms with the prescribed fee are required to obtain the Degree in Absentia.
8. The Gold Medal recipients/Toppers of all courses and Ph.D. Degree Awardees will only be allowed to receive their Degrees in person at the Convocation or by post in absentia, and rest of the Degree Certificates of Bachelor Degree and Master Degree Courses will have to collect from the office of the Controller of Examinations, Dichpally, Nizamabad after two weeks of the convocation held. The Provisional list of Gold Medal recipients/Toppers of all courses will be displayed on the Telangana University website www.telanganauniversity.ac.in.
9. Those candidates who have applied in response to earlier 2 notifications dated 04.07.2018 & 12.03.2020 need not to apply again.

Sd/-

Controller of Examinations

Copy to

1. The P.S. to Vice-Chancellor, TU.
2. The P.A. to Registrar, TU.
3. All the Principals of UG and PG Colleges affiliated to TU.
4. The Dean, Faculty of Arts/Commerce/ Business Management/ Science & Computer Science/Social Science/Law, TU.
5. The Finance Officer, TU.
6. The Director, Directorate of Academic Audit, TU.
7. The Dean, College Development Council, TU.
8. The Director, Publication Cell, TU.
9. The Manager, State Bank of India, TU Campus Br. TU.
10. The Public Relation Officer, TU.
11. All the Sections of Examination Branch, TU.
12. Stock File.

Enclosures to the application:

1. The B-Challan.
 2. Photo Copy of the Student's Aadhar Card.
 3. Photo Copy of the Memorandum of Marks.
 4. Photo Copy of the Provisional Certificate.
 5. Soft Copy of Students Pass port size photo (in JPG or JPEG format).
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(To be filled in by the Office of the Controller of Examination, Telangana University, Dichpally, Nizamabad)

The Candidate has fulfilled all the academic requirements for the award of _____

Degree in_____. The candidate has secured _____class.

Date:

CONTROLLER OF EXAMINATIONS

(To be filled in by the Office of the Registrar, Telangana University, Dichpally, Nizamabad)

1. The award of Degree to the applicant was endorsed by the Academic Senate at its meeting held on_____.
2. The executive Council approved the award of Degree to the applicant at its meeting held on_____.
3. Degree bearing number_____was awarded to the applicant at the Convocation held on_____.
4. Fee particulars entered in register at page No._____on_____.
5. The Degree certificate may be issued.

Date:

REGISTRAR

The Degree Certificate bearing No._____is dispatched on _____

Dispatching clerk

IDENTIFICATION CERTIFICATE

(To be signed by the Principal / Secretary of the college concerned)

Full Signature of the Candidate_____

I certify that I know the candidate, who has signed on this certificate in my presence. He / She bears the following Identification Marks:

1. _____

2. _____

Date:

Full Signature with
Stamp & Designation

Received the Graduate's pass and Received the_____Degree certificate.

Full Signature of Candidate_____

TELANGANA UNIVERSITY ALUMNI ASSOCIATION (TUA)

RECEIPT FOR ALUMNI FEE

Alumni Fee Rs. 100/- (Rupees One Hundred Only) Paid through B-Challan Account Number 31079102875,SBI, TG University Branch, Suddapally, IFSC CODE: SBIN0013804.

B-Challan No. _____ Date: _____

DETAILS OF ALUMNI MEMBER:

Name of the Student : _____

Course & Year of Passing Examination : _____

H.T. No. : _____

Aadhar Number : _____

Gender (M/F) : _____

Date of Birth : _____

E-mail ID : _____

Address:

H. No. : _____

Village & Mandal : _____

District : _____

State : _____

Pin Code : _____

Contact Number : _____

Receiver Signature
